



**Thorncroft Equestrian Center**  
190 Line Road, Malvern, Pa 19355 Phone: 610.644.1963 Fax: 610.644.9342

[www.thorncroft.org](http://www.thorncroft.org)

\_\_\_\_9/10rev\_\_\_\_\_ **Information and Liability** \_\_\_\_\_ Data Base Entry Date/Initials \_\_\_\_\_  
(Please complete in ink)

Your relationship with Thorncroft is as a: \_\_\_\_ Student \_\_\_\_ Volunteer \_\_\_\_ Staff (please check appropriate box(s)).

Your Name: \_\_\_\_\_ YOUR D.O.B.: \_\_\_\_\_

If under 18: Father, Mother, Guardian (please circle): \_\_\_\_\_

SPOUSE: \_\_\_\_\_ Preferred Salutation (please circle): Mr.; Mrs.; Mr. & Mrs.; Ms.; Other: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Email: \_\_\_\_\_

**IN CASE OF EMERGENCY, PLEASE CONTACT**

Parent(s)/Spouse/Guardian/Caregiver (please circle): \_\_\_\_\_ Contact Number: \_\_\_\_\_

**LIABILITY RELEASE**

In consideration of accepting \_\_\_\_\_ (name) in the riding program, or any other activity at Thorncroft, I understand that horses are unpredictable by nature and I voluntarily assume the risks and dangers involved. I hereby, intending to be legally bound, for myself, my heirs, executors or administrators, waive and release all claims for damages I may have against Thorncroft Therapeutic Horseback Riding, Inc., its Owners, Instructors, Volunteers, Aids, and or Employees for any and all injuries and or loses. Respecting the ability of our horses, Thorncroft is unable to provide services to riders with a weight of over 200 pounds.

**MEDICAL RELEASE**

The above student hereby (check one) "Consents \_\_\_\_\_", "Does not consent \_\_\_\_\_" to any medical, dental, or surgical treatment or procedure of an emergency nature that is reasonably necessary to save the life of the person named above or to restore the person to health. I understand that should medical emergency treatment be required, the current insurance information listed here will be provided to the attending clinic or hospital to cover future payment of incurred bills.

**HELMET REQUIREMENT & SUGGESTED RIDING ATTIRE**

An ASTM-SEI approved helmet is required while mounted. I have been advised to wear hard soled shoes and pants in and around the stables and while working with or riding horses, so as to help prevent horse-related injuries. (Open toe shoes are not allowed in the stable area).

**INSURANCE**

The above named student carries accident/medical insurance: yes \_\_\_ no \_\_\_, Name of insurance Co. \_\_\_\_\_ Policy #: \_\_\_\_\_

**PHOTO RELEASE**

The above named student hereby (check one) "Authorizes \_\_\_\_\_", "Does not authorize \_\_\_\_\_" the use and reproduction by Thorncroft Therapeutic Horseback Riding, Inc. of any and all photographs taken for promotional and or printed materials.

**POLICY OF CONFIDENTIALITY**

All information including but not limited to, personal, medical, and financial documents are confidential among all participants, volunteers, and staff. Confidentiality is considered one of the most basic responsibilities of our farm.

**ACCEPTANCE OF POLICIES (please see back)**

I have read, understand and will respect Thorncroft's policies as they pertain to  
ξ Release of Liability ξ Photo Release ξ Policy of Confidentiality ξ Lesson/payment and ξ Billing.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of student, parent, guardian or volunteer)

If this is a student release, please note below the Name & Address of the Person/Organization responsible for payment of lessons:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Thank you for returning a signed copy of this agreement to the front office before you participate in any program.

**COST OF LESSONS: Effective October 1<sup>st</sup>, 2010 we are offering the following payment policies. Please choose one:**

- (1) Pay by the lesson: \$50.00 each ½ hour private or a 1 hour group lesson
- (2) Pay for the month: \$175.00 by the 7<sup>th</sup> of the month
- (3) Be billed \$200.00 at the end of the month
- (4) If you are going to be absent for the month you may “hold” your lesson time for \$90.00 per month

Bills are due upon receipt. Lessons will be discontinued for any amount past due 90 days or over.

Payment and signed a release for new students must be received for first lesson.

**There are no make ups for missed or cancelled lessons.**

**PAYMENT METHODS:** You may pay for your lessons in person. Personal checks are the preferred method of payment (we do not accept credit cards). If you elect to pay by cash, you may obtain a cash receipt from the front office. If you pay by mail, please remit payment to the above address payable to Thorncroft. Please include on your check the **student's name, instructor's name and the month being paid.**

**MISSED LESSONS:** If you are unable to attend a lesson, please call and leave a message for your instructor. This courtesy will offer time out in the fields for a horse that may otherwise be kept in the stall. Multiple absences may jeopardize your time slot.

**TEC HOLIDAYS:** There will be a sign posted at the beginning of any month that TEC will be closed for a holiday.

**BAD WEATHER:** If the barn is closed due to bad weather, our answering machine will have a message on it stating... "The barn is closed".

**TERMINATING LESSONS:** We would appreciate notification two weeks before you plan to discontinue lessons. In the interest of better serving our riders, we would like to have additional information as to why you are terminating lessons.

**HORSE CARE:** If physically able, each student is responsible for preparing his or her horse for the lesson (grooming, tacking up, sweeping up after the horse, etc.). Please plan on an additional ½ hour before and after each lesson to tack up and untack your horse/pony. There is barn help available to help you prepare.

***Can you join us as Volunteer? Please check all that may apply.***

Please indicate your availability to volunteer ie: Spring Break, Summer Vacation, the days & hours/times of the day:

I would like to help with: \_\_\_\_ Lessons \_\_\_\_ Horse Shows \_\_\_\_ Specialty Groups (Timothy School, etc)  
\_\_\_\_ Dressage at Devon (September/October) \_\_\_\_ Summer Camp (6 weeks in July/August)  
\_\_\_\_ “HRD” of the Devon Horse Show (Memorial Day Weekend) \_\_\_\_ Victory Gallop Dinner (April)

My experience is: \_\_ None \_\_ A Little \_\_ I have had lessons & am comfortable \_\_ Extensive, I am a “horse person”

**Help us Keep in touch. Please fill in the following...let us know what you'd like to know.**

How did you find out about Thorncroft? What is your relationship with the Farm? \_\_\_\_\_

How would you like to receive information - via:  email  “snail mail” or  both?

Please check below the events you would like to receive information about.

Invitations(s) to:

- Victory Gallop Dinner (1<sup>ST</sup> Saturday in April)
- Victory Gallop Preview Party (a Sunday in February or March)
- Annual Dinner (a Sunday in February)

Horse Show Entry Packets to:

- Handicapped Riders Division of the Devon Horse Show
- Fall Horse Show for Riders with Special Needs
- Dressage  Combined Test  Hunter

General information:

- The Bi-Annual Thorncroft Newsletter
- Clinics/Continuing Education, Instructor's Course

Information about securing the Future of the Farm:

- Donation of stocks, in kind, cash or product
- Matching gifts
- The United Way program, our specific code #01160

